

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
15 NOVEMBER 2023

PRESENT: ROBIN FREDRICK, VICE PRESIDENT

ELAINE KUCHAR, TREASURER

CINDY GARBER

DALE DEGARMO

NICK BRUCKMAN

MICHELLE COLLISON

EXCUSED: LONA OLIVER, SECRETARY

JOE PERRI

ABSENT:

STAFF PRESENT: NANCY FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Fredrick called the meeting to order at 6:45 p.m.

Additions/Deletions/Approval of Agenda: DeGarmo moved to approve the agenda with the addition of MLC Board Representative under new business; seconded by Garber; motion carried.

Approval of Minutes: Garber moved to approve the minutes; seconded by Collison; motion carried.

Financial Report: Bruckman moved to approve the financial report; seconded by Kuchar; motion carried.

Submission of Bills for affirmation October 31 and November 14*

Garber moved to approve the submission of bills for affirmation; seconded by Collison; motion carried.

Director's Report: Submitted.

Committee Report: The policy committee presented three new policies to the board involving sick leave, personal days, and bereavement leave.

Collison moved to approve the new policies presented by the committee; seconded by Garber; motion carried.

Citizen's Comments: None.

Correspondence: None.

Publicity: Passed around.

Open Issues:

- a. Durand Library Renovation: The Durand Library renovation is on track to begin January 6th. The library will be closed for 3 weeks during this time. The Durand staff is planning on joining the Owosso branch during renovation for work.
- b. Board Orientation: DeVries is an option for the board orientation. More information will be sent out to board members when a location and date is set.
- c. Adoption of 2023/2024 Budget: DeGarmo moved to adopt the 2023/2024 Budget as presented; seconded by Garber; motion carried.
- d. Final Adjustment to FY 2022/23 Budget: Collison moved to approve the final adjustment to the FY 2022/2023 budget; seconded by Kuchar; motion carried.

New Business:

- a. Election of Officers for FY 23/24: Oliver: President; Frederick: Vice President; Collison: Secretary; Kuchar: Treasure
Garber moved to approve the election of officers above for the 23/24 FY; seconded by DeGarmo; motion carried.
- b. Resolutions: Table for January Meeting.
- c. Adoption of wage schedule for FY 23/24: No change to the wage schedule. Kuchar moved to approve the wage schedule for FY 23/24; seconded by Bruckman; motion carried.

- d. Approval of Author Visit Contract/Expenditure for One Book Shiawassee: The board needs to approve the author visit contract/expenditure for One Book Shiawassee. \$7,500 will be paid in total for this event; half up front and half 30 days before the visit. Shiawassee libraries involved will be billed for their share.

Bruckman moved to sign the contract and approve the \$7,500 bill; seconded by Collison; motion carried.

- e. LAFCU CD, Thome Fund transfer to General Fund: The CD comes to maturity this month on the 23rd. A proposed plan is to put the CD into a general fund to pay for the Durand renovation.

Collison moved to approve the Thome Fund transfer to General Fund; seconded by Kuchar; motion carried.

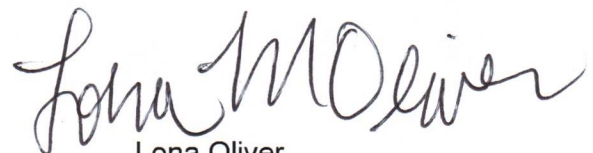
- f. MLC Board Representative: Sara Pettit is approved as the representative for the MLC Board Representative for Shiawassee District Library. While Pettit is not on the Library's board, she is willing to still represent the library.

Bruckman moved to accept Sara Pettit as a board representative; seconded by Garber; motion carried.

Discussion: None.

Reports, Announcements:

Adjourn: DeGarmo moved to adjourn at 7:22 p.m.; seconded by Kuchar; motion carried.



Lona Oliver

Board Secretary

Attachments:

Attachments to Original Only: