

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
3 NOVEMBER 2021

PRESENT: ROBIN FREDRICK, PRESIDENT
CINDY GARBER, VICE PRESIDENT
JAMIE SEMANS, SECRETARY
ELAINE KUCHAR, TREASURER
SARA PETTIT
KATHY TEICH

EXCUSED CAROLE SCHAEFER

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX,
KIMBERLY WHITE

Fredrick called the meeting to order at 7:05 p.m.

Approval of the Agenda: Pettit moved to approve the agenda as presented; seconded by Garber; motion carried

Minutes: Kuchar moved to approve the September 2021 minutes; seconded by Semans; motion carried.

Citizen's Comments: None.

Financial Report: White reported that the library is doing better than expected financially with higher revenues than expected and lower expenditures. Garber moved to accept the financials; seconded by Teich; motion carried.

Director's Report: White reported that the new library cards are popular. New signage is up in Owosso and will be finished in Durand tomorrow. The 1000 Books before Kindergarten has also been going over well.

Correspondence:

Publicity was passed around for board members to read.

Old Business:

Owosso Renovation Project: A revised proposal has been received from Library Design for \$250,000. Actual costs would probably be less as a local company would be hired for carpet installation and some items have already been moved.

Fine-Free Library Policy: Pettit moved to accept the policy; seconded by Teich; motion carried.

New Business:

Final Budget Adjustment: Tabled until Budget Hearing; date to be determined.

Master Plan for Owosso Library: Merritt Cieslak Design would do a community survey and work with Library Design to develop a plan which meets local codes. If grant funding becomes available, we would then have a plan and could quickly apply for grant funding. Kuchar moved to go ahead with a master plan to paid for from coop funds; seconded by Pettit; motion carried unanimously by roll call vote.

21/22 FY Budget Hearing Special Meeting: Date to be determined.

Durand Lease Agreement: The Board was asked to look it over. Once it is approved by the library board it will be presented to the city council.

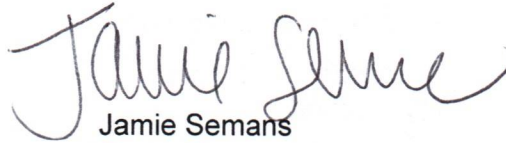
Investment of CDs: White suggested moving some of the Thome money into a bond fund which averages 8% interest. She also recommended that the CD money at Horizon and PFCU be put into a separate mutual bond account with Edward Jones. Kuchar moved that the CDs from Horizon and PFCU be moved into a mutual bond fund through Edward Jones; seconded by Garber; carried unanimously by roll call vote.

White also reported that vision insurance will be added to the library's health plan next fiscal year. She will also be requesting in the new budget that employees not taking health insurance be given a \$1,500.00 stipend.

Discussion: None.

Reports, Announcements: None.

Adjourn: Pettit moved to adjourn at 8:29 p.m.; seconded by Teich; motion carried.



Jamie Semans
Board Secretary

Attachments:

Attachments to Original Only: Master Plan Proposal from Merritt Cieslak Design