

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
24 AUGUST 2022

PRESENT: ROBIN FREDRICK, PRESIDENT
SARA PETTIT, VICE PRESIDENT
ELAINE KUCHAR, TREASURER
CINDY GARBER
LONA OLIVER
DALE DEGARMO

EXCUSED: JAMIE SEMANS, SECRETARY

ABSENT:

STAFF PRESENT: NANCY FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Fredrick called the meeting to order at 7:01 p.m.

Minutes: Garber moved to approve the minutes as presented; seconded by Pettit; motion carried.

Approval of the Agenda: Pettit moved to approve the agenda as presented; seconded by Garber; motion carried.

Citizen's Comments: None.

Financial Report: There were some mistakes in the financial report that need to be corrected due to an error in transferring data from the payroll account. These corrections will be made before the next meeting..Kim will meet with Rory at Edward Jones on Friday to have Thome funds transferred to cover the expenses from the renovation. This will increase the balance of the general fund by \$220,000.

Garber moved to approve the financial report as presented; seconded by Oliver; motion carried.

Director's Report: The open house at the end of July was very sparse but had good newspaper coverage. There was nothing but positive feedback from those who attended. The millage passed in the recent election. It did not pass by a large margin, but the library is set for another ten years. The City of Owosso DPW has been contacted about replacing the elevator door and repainting the parking lot lines. The new stairwell is also needing a new handrail which will be added soon. The elm tree in the parking lot will be trimmed this fall.

Publicity: An ad was posted online for passing the millage with a thank you to the public. The Independent and Argus Press covered the building renovations through articles and social media. The Independent covered the Community Cats of Owosso event while also presenting Mikah the new library cat who was adopted during this event.

Correspondence: none

Open issues:

1. Millage Committee: The millage has passed. The Citizens for SDL Committee promoted the millage in addition to the information the library put out about the election. Supporters send letters to the editor to the Argus and the Independent.
2. Owosso Building Renovation Project: Even after adding in a new wall for the stairwell, we managed to stay under budget for the Owosso renovation. Handrail and range finding signs on the shelves are still to be added but have been included in the final budget for the project.

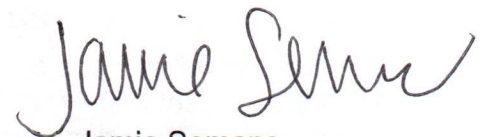
New Business:

1. 2022 L-4029: This is a form for the millage that needs to be signed and turned in to the County each year in order for the library tax to be collected in December.
DeGarmo motioned to approve the signing of the 2022 L-4029 form; seconded by Kuchar; motion carried.
2. Copy Machine Purchase: The Owosso branch is asking to authorize the purchase of a new copy machine for everyday use at the library. This will be a cheaper route compared to the current copy machine being used, which is over 15 years old and can no longer be serviced.
Kuchar moved to approve the purchase of a new copy machine, seconded by Pettit; motion carried.
3. Task chair purchase- Durand: The chairs at the Durand branch are in poor condition. A purchase of seven new chairs (3 for staff and 4 for public) is proposed to the board.
Pettit moved to approve the purchase of seven new chairs for the Durand branch; seconded by Garber; motion carried.

Discussion: Director proposed that since the July meeting was cancelled, a meeting in October would be helpful. All agreed; October date will be the 26th at Owosso. With this new date there will be no December meeting. The November Durand meeting will be pushed back to the 16th to avoid the holiday.

Reports, Announcements: none

Adjourn: Pettit moved to adjourn at 7:57pm; second by Oliver; motion carried.



Jamie Semans

Board Secretary

Attachments:

Attachments to Original Only: Shiawassee County Election Letter, 2022 L-4029 form