

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
16 NOVEMBER 2022

PRESENT: ROBIN FREDRICK, PRESIDENT
SARA PETTIT, VICE PRESIDENT
LONA OLIVER, SECRETARY
ELAINE KUCHAR, TREASURER
DALE DEGARMO
NICK BRUCKMAN
MICHELLE COLLISON

EXCUSED: CINDY GARBER
ABSENT:

STAFF PRESENT: NANCY FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Fredrick called the meeting to order at 7:27 p.m.

Approval of the Agenda: Pettit moved to approve the agenda with the addition of the LAFCU CD and policy review committee; seconded by Collison; motion carried.

Minutes: Kuchar moved to approve the minutes as presented; seconded by Bruckman; motion carried.

Citizen's Comments: None.

Financial Report: October financials are right where they are supposed to be. There were some things that were charged to the wrong line items/accounts that are being corrected and will show on the November report.

DeGarmo moved to approve the financial report as presented; seconded by Bruckman; motion carried.

Director's Report: The elevator and boiler room entrance doors were replaced by the City of Owosso. The Friends of the Owosso library will hold their first fall book sale Friday,

November 18th. 8 cats were adopted at the Community Cats of Owosso adoption event recently at the Owosso Library.

Correspondence: Passed around.

Publicity:

Open issues:

- a) Budget Adjustments: Revenue came in more than expected. Some line items were over and some under budget. But overall we were well under budget.

Pettit moved to pass the budget adjustments as presented; seconded by Oliver; motion passed.

New Business:

- a) Adoption of FY 2022/2023 Budget: Pettit moved to adopt FY 2022/2023 budget; seconded by Kuchar; motion passed.
- b) Election of FY 22/23 Board Officers: Kuchar moved to appoint Pettit as Board President; seconded by Oliver; motion passed. Kuchar moved to appoint Fredrick as Board Vice President; seconded by Collison; motion passed. Pettit moved to approve Kuchar as Board Treasurer; seconded by DeGarmo; motion passed. Kuchar moved to appoint Oliver as Board Secretary; seconded by DeGarmo; motion passed. All in favor.
- c) Approval of Board Meeting Schedule: Kuchar moved to accept the meeting schedule with meetings starting at 6 p.m.; seconded by Pettit; motion carried.
- d) Approval of FY 22/23 Holiday Schedule: Pettit motioned to accept the holiday schedule; seconded by Collison; motioned carried.
- e) Board Retreat or Orientation: A doodle poll will be sent out to schedule a time for a board retreat/orientation for new board members.
- f) Director proposed the board form a committee to review policies. Bruckman moved to table the desicon for a later date; seconded by Kuchar; motion carried.

Discussion:

Reports, Announcements:

Adjourn: Kuchar moved to adjourn at 8:13 p.m.; seconded by Pettit; motion carried.

Lona M Oliver
Board Secretary

Attachments:

Attachments to Original Only:

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BUDGET HEARING
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EXCUSED: CINDY GARBER

ABSENT:

STAFF PRESENT: NANCY FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Fredrick called the meeting to order at 7:03 pm.

Approval of the Agenda: Pettit moved to approve the agenda as presented; seconded by Kuchar; motion carried.

Budget Hearing: Library Director presented a draft of the proposed budget for 22/23 Fiscal year. The budget includes a proposed renovation of the Durand Library and an upgrade to IT infrastructure.

Collison moved to adjourn at 7:26 p.m., seconded by Bruckman; motion carried.

Lona M. Oliver
1/25/80