

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
28 JUNE 2023

PRESENT: SARA PETTIT, PRESIDENT  
ROBIN FREDRICK, VICE PRESIDENT  
ELAINE KUCHAR, TREASURER  
DALE DEGARMO  
CINDY GARBER  
NICK BRUCKMAN  
MICHELLE COLLISON

EXCUSED: LONA OLIVER, SECRETARY

ABSENT:

STAFF PRESENT: NANCY FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Pettit called the meeting to order at 6:01 p.m.

Additions/Deletions/Approval of Agenda: Garber moved to approve the agenda, with the motion to change the next board meeting to August 23 at Durand at 5 p.m.; seconded by Kuchar; motion carried.

Consent Agenda: Collison moved to approve the May minutes; seconded by Fredrick; motion carried.

Approval of minutes from May 24th meeting

May Financial Reports Bruckman moved to approve the May financial reports; seconded by Kuchar; motion carried.

Directors Report

Branch Reports

Presentation of Audited Financial Statement for FY ending November 30 2022 (Rehmann):

Jason Salzwedel of Rehmann presented the audited financial statement for the FY ending November 30 2022. Presentation packets were passed out to board members.

Garber moved to approve the audited financial statement; seconded by Kuchar; motion carried.

Citizen's Comments: None.

Board Reports:

Treasurer: Pettit moved to approve the bills; seconded by Frederick; motion carried

1. May 31st bills\*
2. June 14 bills\*
3. June 27 bills\*

Committee Reports:

1. Finance Committee: The finance committee met on June 27 regarding money in the Horizon account that is over the insured amount. The director will move some to Edward Jones CDs and some to citizens money market account.
2. Policy Committee: The policy committee presented an updated policy regarding training for staff. The old policy restricted training to specific resources while the new policy provides new training opportunities for all staff.

Collison moved to approve the new staff training policy; seconded by Garber; motion carried.

Director's Report: The summer reading program is going very well. There have been roughly 344 signups when last checked. There are 15 sponsors from local businesses and organizations this year for the program.

Correspondence: None.

Publicity: Passed around.

Open Issues:

- a) Director Evaluation and Contract: Director evaluation papers will be sent out to the board for review. A contract will be drafted for the board as well.

New Business:

- a) L-4028: Has been received from the county clerk. The L-4029 form, which shows our allowable levy after headlee, needs to be signed by the board president and secretary and returned by September 30.

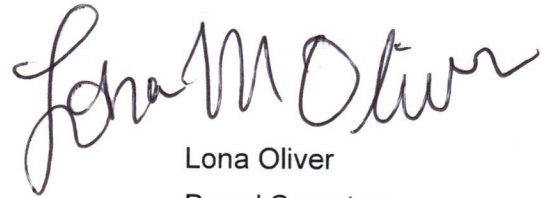
Degarmo moved to sign the L-4029; seconded by Collison; motion carried.

- b) Policy on Training and Travel: Reviewed above.

Discussion: None.

Reports, Announcements:

Adjourn: DeGarmo moved to adjourn at 7:15 p.m.; seconded by Fredrick; motion carried.

A handwritten signature in black ink, appearing to read "Lona M Oliver". The signature is written in a cursive, flowing style.

Lona Oliver  
Board Secretary

Attachments:

Attachments to Original Only: