

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
NOVEMBER 13, 2019

PRESENT: ROSEMARY SCHULTZ, PRESIDENT
ROBIN FREDRICK, VICE PRESIDENT
ROBERT TEICH, JR., SECRETARY
JOAN AUE, TREASURER
CINDY GARBER
ELAINE KUCHAR
SARA PETTIT

EXCUSED:

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Schultz called the meeting to order at 7:02 p.m.

Approval of the Agenda: Aue moved to approve the agenda as presented; seconded by Kuchar; motion carried.

Minutes: Kuchar moved to approve the September minutes as written; seconded by Aue; motion carried.

Citizen's Comments: None.

Financial Report: Owosso's revenue is 4% over projections, and expenditures are as expected. Aue moved to approve the financial report; seconded by Fredrick; motion carried.

Director's Report: Flayer was asked by Owosso's city manager to serve on the Owosso Historical Commission. He and Nicole Stewart met with Denice Grace and Nathan Henne to go through the material in the Gould House. Aue moved to approve the Director's Report; seconded by Kuchar; motion carried.

Correspondence: None.

Publicity was passed around for board members to read.

Decisions:

Smith Imaging Bill: The bill for digitization of the 1990-2005 Argus Press was received in the amount of \$6,171.13. Teich moved to approve payment; seconded by Fredrick; motion carried unanimously by roll call.

2018-2019 Thome Final Budget: Less was spent for DVD's and additional money was spent on databases (ie. the digitization project). Fredrick moved to approve the final budget; seconded by Kuchar; motion carried unanimously by roll call.

2018-19 Final Budget: A \$52,000 decrease from the mid-year budget was caused by an increase in revenue and decreases in expenditures and lessens the amount needed from fund balance. An additional \$8,000 was added to the retirement funds because of a decrease in insurance and bond costs. Kuchar moved to approve the 2018-2019 Final Budget, specifically the Activities Page and to approve the Designated Funds as

projected for November 30, 2019; seconded by Fredrick; motion carried unanimously by roll call.

2019-20 Wages/Salaries: Teich moved to give a 2% raise effective December 1, 2019, seconded by Kuchar; Yes: Teich, Kuchar; Pettit, & Fredrick; No: Schultz, Aue, & Garber.

Discussion:

Reports, Announcements:

December Meeting Reminder: The Annual Meeting will be held December 4th in Owosso at 7 p.m. Elections for officers will take place; no current officers are term limited.

Citizen's Comments/Board Open Discussion: No one has yet been appointed to the open board position from the City of Owosso. Folaron reported that the memorial plaque is now lit.

Adjourn: Teich moved to adjourn at 8:04 p.m.; seconded by Fredrick; motion carried.

Rob Teich
Board Secretary

Attachments:

Attachments to Original Only: