

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
NOVEMBER 7, 2018

PRESENT: TOM SMITH, PRESIDENT
JOAN AUE, VICE PRESIDENT
DENICE GRACE, TREASURER
ROBIN FREDRICK
CINDY GARBER
ROBERT TEICH, JR.

EXCUSED: ELAINE KUCHAR
ROSEMARY SCHULTZ, SECRETARY

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Smith called the meeting to order at 7 p.m.

Approval of the Agenda: Grace moved the agenda with the addition of 8e (Argus-Press Digitization); seconded by Aue; motion carried.

Minutes: Aue moved to approve the minutes as written; seconded by Grace; motion carried.

Citizen's Comments: None.

Financial Report: Flayer reported that the library is doing well. Garber moved to accept the financial report; seconded by Fredrick; motion carried.

Director's Report: Flayer distributed the October statistics. There has been a leak in a steam pipe as well as one of the radiators upstairs. Grace moved to accept the director's report; seconded by Aue; motion carried.

Correspondence: None.

Publicity was passed around for board members to read.

Decisions:

2018-19 Thome Budget: Grace moved to adopt the 2018-19 Thome budget; seconded by Garber; motion carried.

2017-18 Final Budget: Garber moved to approve the Final 2017-2018 Budget, specifically the Activities Page and to approve the Designated Funds as projected for November 30, 2018; seconded by Teich; motion carried.

2018-18 Thome Final Budget: Aue move to approve the 2017-18 Thome final budget; seconded by Teich; motion carried.

2018-19 Wages/Salaries: Teich moved that there be a minimum of a 2% raise; seconded by Grace; motion carried unanimously by roll call vote.

Argus-Press Digitization: Proquest will no longer be microfilming the Argus-Press as of December 31, 2018. Approximately 140 years have been digitized, but they need to be scanned for optical character recognition and indexing. Bruce Smith of Smith Imaging

has presented a proposal to provide this work to the library at a cost of \$19,966.00. \$15,000.00 is available from Thome funds, \$3,450.00 from the budget, and additional funds from grants from the cooperative. Teich moved to accept the proposed contract from Smith Imaging; seconded by Grace; motion carried unanimously by roll call vote

Discussion:

None.

Reports, Announcements:

December Meeting Reminder: It will be in Owosso on December 5th at 7 p.m.

Citizen's Comments/Board Open Discussion: Flayer distributed copies of the Historic Shiawassee brochures.

Adjourn: Teich moved to adjourn at 8:13 p.m.; seconded by Aue; motion carried.

Rosemary Schultz
Board Secretary

Attachments:

Attachments to Original Only: October Statistical Report