

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
25 May 2016

PRESENT:

TOM SMITH, PRESIDENT  
JOAN AUE, VICE-PRESIDENT  
ROSEMARY SCHULTZ, TREASURER  
DENICE GRACE, SECRETARY  
ED HUMPHREY  
ELAINE KUCHAR

EXCUSED:

ROBIN FREDRICK

ABSENT:

ROBERT TEICH, JR.,

STAFF PRESENT: NANCY FOLARON, STEVEN FLAYER, JODI FOX

Smith called the meeting to order at 7:04 p.m.

Approval of the Agenda: Motion by Kuchar, second by Grace, to approve the agenda, motion carried.

Approval of the Minutes: Motion by Aue, second by Humphrey, to approve the minutes; motion carried.

Financial report: Flayer distributed the April 2016 financial reports and reported that overall the budget is on target. He is cautiously optimistic the Owosso tax revenues will be collected as originally budgeted. Motion by Grace, second by Aue, to approve the financial report; motion carried.

Director's Report: Flayer reported on several personnel changes. He is currently looking at new color copiers for each branch. Motion by Grace, second by Aue, to accept the report; motion carried.

Correspondence: There was no correspondence.

Publicity: Newspaper articles and pictures were passed around for board review.

Decisions:

Motion by Humphrey, second by Schultz, to pay the second audit invoice of \$3,300 from Rehmann. Motion unanimously carried. Due to a mistake in Rehmann's billing, we have a credit balance of \$400.

Motion by Aue, second by Grace, to amend the Reference Services policy as presented. Motion carried.

Motion by Kuchar, second by Humphrey, to approve the Mid-Year 2015-2016 Budget, specifically the Activities Page and to approve the Designated Funds as projected for November 30, 2015. Motion unanimously carried.

Discussion:

Flayer reported on the 3D printer purchased by the Mideastern Michigan Library Cooperative. The printer will be shared by SDL and other libraries in the county.

Reports, Announcements:

Flayer reported August 1 is the projected date for implementation of Apollo, the new ILS system.

The annual picnic will be held at the Durand Memorial Branch at 6:30 p.m. before the July 27 meeting.

Citizen's Comments/Board Open Discussion:

Fox reported the Owosso Friends of the Library will be holding a book and bake sale during the Curwood Days parade June 4.

Adjourn: Motion by Humphrey, second by Grace, to adjourn at 8:19 p.m.

Denice Grace  
Board Secretary

Attachments:

Reference Services Policy