

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
MARCH 27, 2019

PRESENT: ROSEMARY SCHULTZ, PRESIDENT  
ROBIN FREDRICK, VICE PRESIDENT  
JOAN AUE, SECRETARY  
DENICE GRACE, TREASURER  
CINDY GARBER  
ROBERT TEICH, JR.

EXCUSED: ELAINE KUCHAR

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, STEVEN FLAYER

Schultz called the meeting to order at 7 p.m.

Approval of the Agenda: Grace moved to approve the agenda with the addition of 10a (Library Branding); seconded by Aue; motion carried.

Minutes: Fredrick moved to approve the minutes as presented; seconded by Aue; motion carried.

Citizen's Comments: None.

Financial Report: Flayer reported with the exception of having to purchase color toner, all is as expected. The toner has created a large expenditure in Owosso's supply budget. Grace moved to approve the financial report; seconded by Aue; motion carried.

Director's Report: New phones have been installed. The audit is scheduled to begin on April 8<sup>th</sup>. Grace moved to accept the Director's Report; seconded by Garber; motion carried.

Correspondence: None.

Decisions:

Increase in Petty Cash Expenditure Amount: Durand's water bill is not in sync with the library's bill paying cycle so it has often been paid from petty cash. The current limit per expenditure is \$50, but the water bill is usually more than that. Flayer requested that the maximum be raised to \$75. Teich moved to approve the increase to \$75 per expenditure; seconded by Aue; motion carried.

Discussion: None.

Reports, Announcements:

Library Branding: Folaron has been working with the printer to incorporate the library's logo on printed materials. Flayer passed around a sample of the proposed new library cards.

Citizen's Comments/Board Open Discussion: No one has yet been appointed to fill the vacant Durand library board position.

Adjourn: Teich moved to adjourn at 7:22 p.m.; seconded by Fredrick; motion carried.

Joan Aue  
Board Secretary

Attachments:

Attachments to Original Only: