

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
JANUARY 23, 2019

PRESENT: ROSEMARY SCHULTZ, PRESIDENT
ROBIN FREDRICK, VICE PRESIDENT
DENICE GRACE, TREASURER
ELAINE KUCHAR
ROBERT TEICH, JR.

EXCUSED: JOAN AUE, SECRETARY

ABSENT: CINDY GARBER

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Schultz called the meeting to order at 7:05 p.m.

Approval of the Agenda: Grace moved to approve the agenda as presented; seconded by Kuchar; motion carried.

Minutes: Fredrick moved to approve the minutes as written; seconded by Grace; motion carried.

Citizen's Comments: None.

Financial Report: Flayer noted that less of the fund balance was needed to balance last year's budget than was anticipated. Flayer also distributed the December financials. Revenue is just beginning to come in for the year. Kuchar moved to accept both the November and December financial reports; seconded by Teich; motion carried.

Director's Report: Flayer reported that there have been some problems with the OCR of some of the early issues of the *Argus*; it is anticipated that the work should be done by late April. Permission has also been received to digitize Helen Harrelson's works and put them up on the Internet. An archive room is being set up in Owosso. Teich moved to accept the Director's Report; seconded by Grace; motion carried.

Correspondence:

Publicity was passed around for board members to read.

Decisions:

Low Limit Patron Policy: A client of the Safe Center in Owosso requested a library card; but did not return materials at the end of her stay. Flayer requested that low limit patrons be limited to 5 items (only 1 of which may be a DVD) instead of 10. Grace moved to amend the low limit patron policy; seconded by Kuchar; motion carried.

Discussion:

State Aid Report: Flayer presented the state aid report for the past year. He felt that we had a successful year in spite of some statistics being lower.

Reports, Announcements: None.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Grace moved to adjourn at 8:00 p.m.; seconded by Fredrick; motion carried.

Joan Aue
Board Secretary

Attachments:

Attachments to Original Only: December 2018 Financial Report