

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
25 JANUARY 2017

PRESENT: TOM SMITH, PRESIDENT
DENICE GRACE, SECRETARY
ROSEMARY SCHULTZ, TREASURER
CINDY GARBER
ELAINE KUCHAR

EXCUSED: JOAN AUE, VICE PRESIDENT
ROBIN FREDRICK

ABSENT: ROBERT TEICH, JR.

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Smith called the meeting to order at 7:02 p.m.

Approval of the Agenda: Kuchar moved to approve the agenda with the addition of item 10b (5/3rd Bank Error); seconded by Grace; motion carried.

Minutes: Schultz moved to approve the December minutes as presented; seconded by Kuchar; motion carried.

Citizen's Comments: None.

Financial Report: Flayer distributed the November 2016 financial statement. Grace moved to accept the financial report; seconded by Kuchar; motion carried.

Director's Report: Grace moved to accept the director's report; seconded by Kuchar; motion carried.

Correspondence: None.

Publicity was passed around for board members to read.

Decisions:

2015-16 Final Budget Revision: Flayer distributed copies of a revised final budget. Typographical errors in Owosso's state aid, Owosso's FICA, and retirement payments were corrected. Grace moved to approve the revised Final 2015-2016 Budget, specifically the Activities Page and to approve the Designated Funds as projected for November 30, 2016; seconded by Kuchar; carried unanimously.

MMRMA Invoice: \$7,852 is owed to MMRMA for this year; Flayer requested that this be approved as a lump sum payment rather than the three installments in which it is usually paid. (This year's rebate will be \$7,451). Grace moved to approve payment of \$7,852 to MMRMA; seconded by Garber; motion carried unanimously.

Discussion:

State Aid Report: There was a general discussion on state aid numbers and trends.

Rehmann RFP: Flayer presented the RFP issued five years ago. It is up to the board to decide whether or not they want to reissue the RFP for future years to additional firms.

Reports, Announcements:

Technology Purchases: Past Perfect has been received, but not installed yet. The newest version of Dewey Easy has been purchased and downloaded. A new server for Durand, 4 computers (2 for Durand circulation and 2 for Owosso staff), 3 network switches, and 2 firewalls have been ordered. Final cost will be about \$10,000 to \$12,000.

5/3rd Bank Error: The bank made a mistake in rolling over a CD; they admit that this is their error. Flayer has been assured that the money will be returned to the library's account and will request a written explanation for the auditors.

Citizen's Comments/Board Open Discussion:

Flayer noted the e-mail from Bob Smith regarding the Thome Trust.

Folaron said that the plaque should be replaced in the spring.

Fox noted that the Owosso Friends made about \$160 most of which was used towards the replacement library sign.

Flayer spoke about our application for a Michigan Notable Books author as a speaker.

Adjourn: Kuchar moved to adjourn at 8:20 p.m.; seconded by Garber; motion carried.

Denice Grace
Board Secretary

Attachments:

Attachments to Original Only: