

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR VIRTUAL MEETING  
MINUTES  
24 FEBRUARY 2021

PRESENT: ROBIN FREDRICK, PRESIDENT (in City of Durand)  
CINDY GARBER, VICE PRESIDENT (in Bennington Twp.)  
ROBERT TEICH, JR., SECRETARY (in City of Owosso)  
SARA PETTIT (in City of Durand)  
ELAINE KUCHAR, TREASURER (in Rush Twp.)  
CAROLE SCHAEFER (in Owosso Twp.)  
JAMIE SEMANS (in City of Owosso)

EXCUSED:

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX,  
KIMBERLY WHITE, NATALIE YOUNG

Fredrick called the meeting to order at 7:02 p.m.

Approval of the Agenda: Kuchar moved to approve the agenda as presented; seconded by Garber; motion carried.

Minutes: Kuchar moved to approve the minutes as written; seconded by Teich; motion carried.

Citizen's Comments: None.

Financial Report: Teich moved to accept the financial report; seconded by Kuchar; motion carried.

Director's Report: White highlighted work which is being done to prepare for a new website. She has been researching costs for a millage election as no general elections are scheduled until August 2022; estimated cost for a special election would be \$25,000; there was discussion on a May vs. August date. White will be meeting with the Owosso DPW on the 26<sup>th</sup> to discuss building needs and a moisture problem. Pettit moved to accept the director's report; seconded by Garber; motion carried.

Correspondence: None.

Publicity: Folaron mentioned that a half-page ad will appear in the *Independent's* local government directory. White also mentioned that LibraryAware has been purchased with technology funds from MMLC; it will make an e-mailed newsletter possible.

Decisions:

Network Upgrade: It is estimated that it will cost between \$50,000 and \$60,000 to rebuild the network to current standards. DayStarr has recommended ATS, and they will provide a quote by next month's meeting. White will also contact at least two additional companies for quotations.

Owosso Lease: Tabled until the March meeting as the proposed lease is currently being reviewed by the city's attorney, and it still needs to be reviewed by the library's attorney. It is being proposed that the library pay the first \$3,500 in maintenance per year be paid; the City pay additional costs up to \$10,000; the library pay 10% of costs between

\$10,000 and \$20,000, 25% from \$20,000 to \$50,000, and 50% for projects exceeding \$50,000.

Entryway Flooring: White has received a quote from Owosso Carpet to replace the flooring in Owosso's north and east entrances, the stairways, and staff lounge. Carpet would cost \$2,950 and vinyl \$3,699. Garber moved to approve the carpeting at \$2,950.00; seconded by Kuchar; carried unanimously by roll call vote.

Discussion:

Audit: The audit is scheduled for the first week of March.

Thome Fund: White has met with Edward Jones and will check on requirements for the Thome Committee and use of the monies.

Reports, Announcements: None.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Schaeffer moved to adjourn at 8:05 p.m.; seconded by Kuchar; motion carried.

Rob Teich  
Board Secretary

Attachments:

Attachments to Original Only: