

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
22 FEBRUARY 2017

PRESENT: TOM SMITH, PRESIDENT
JOAN AUE, VICE PRESIDENT
DENICE GRACE, SECRETARY
ROSEMARY SCHULTZ, TREASURER
CINDY GARBER
ELAINE KUCHAR
ROBERT TEICH, JR.

EXCUSED: ROBIN FREDRICK

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Smith called the meeting to order at 7 p.m.

Approval of the Agenda: Grace moved to approve the agenda as presented; seconded by Kuchar; motion carried.

Minutes: Aue moved to approve the minutes as written; seconded by Kuchar; motion carried.

Citizen's Comments: Paul Rademacher of Owosso asked why the DVDs are limited to a 2 day loan and not loaned out through MeL. He said that it is inconvenient to have to return them so quickly. Flayer mentioned that they have a short loan period so that people don't have wait so long for reserves.

Financial Report: None. 5/3rd Bank has returned our money which was put into someone else's account, and it has been deposited in Citizen's Bank. Flayer is still waiting for 5/3rd to provide a breakdown of the interest by date; this is holding up the financial reports. A letter has also been requested to explain the situation to the auditors.

Director's Report: Flayer referred to his written report and answered questions regarding library programming. A new page has been hired in Owosso, Adeline DeWeese. Grace moved to approve the director's report; seconded by Aue; motion carried.

Correspondence:

Publicity was passed around for board members to read.

Decisions:

Discussion:

Reports, Announcements:

5/3RD Bank Error: Discussed as part of the Financial Report.

Audit: The audit is scheduled for the week of March 27th.

Credit Card Policy: Staff has been working towards accepting credit/debit cards. We will be working with Square which has a transaction cost of 2.7 cents. It is expected to have the proposed policy to the board by next month. Flayer will check with the auditors on how the transaction fees must be tracked.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Grace moved to adjourn at 8:10 p.m; seconded by Aue; motion carried.

Denice Grace
Board Secretary

Attachments:

Attachments to Original Only: