

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
22 APRIL 2020

PRESENT: ROSEMARY SCHULTZ, PRESIDENT  
ROBIN FREDRICK, VICE PRESIDENT  
ROBERT TEICH, JR., SECRETARY  
JOAN AUE, TREASURER  
JAMIE BURKE  
CINDY GARBER  
ELAINE KUCHAR  
SARA PETTIT

EXCUSED:

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER, DANIELLE LEATHERS, NATALIE YOUNG

Schultz called the meeting to order at 7:03 p.m.

Approval of the Agenda: Kuchar moved to approve the agenda with the deletion of item 8a (Archival Policy); seconded by Fredrick; motion carried.

Minutes: Fredrick moved to approve the minutes of the January meeting as written; seconded by Kuchar; motion carried.

Citizen's Comments: None.

Financial Report: The library is where it should be for this time of the fiscal year financially. A revised budget will be presented in May. Teich moved to approve the financial report; seconded by Garber; motion carried.

Director's Report: The library has been shut down for the last 5 weeks because of COVID-19 pandemic. Curbside delivery was offered for the first week, and the library has been completely closed since 3 p.m. on March 16<sup>th</sup> per the governor's executive order. Steve has been coming in daily and most other fulltime employees have been coming in regularly or working from home while maintaining strict social distancing. Staff is now looking at how to reopen with a virtual meeting for all fulltime staff scheduled for April 27<sup>th</sup>. Aue moved to accept the Director's report; seconded by Kuchar; motion carried.

Correspondence: None.

Decisions:

FosterSwift Billing Rate Increase: Kuchar moved to approve the billing increase from \$200/hour to \$210/hour; seconded by Fredrick; motion carried.

Children's Library Flooring: Flayer presented proposals from Trust Thermal and Library Design Associates for asbestos abatement and carpet replacement in Owosso's Children's Department. Teich moved to accept Trust Thermals Alternate #1 proposal (\$9,375.00) for asbestos abatement and Library Associates' proposal minus the cost of asbestos abatement (\$38,031) moving shelving, new carpeting, etc. with the money to

be taken from the Thome Fund; seconded by Aue; motion carried unanimously by roll call vote.

Discussion: None.

Reports, Announcements: None.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Aue moved to adjourn at 7:47 p.m.; seconded by Teich; motion carried.

Rob Teich  
Board Secretary

Attachments:

Attachments to Original Only: Letter from FosterSwift dated February 28, 2020  
Proposal from Thermal Trust for asbestos abatement  
Proposal from Library Designs Associates for carpeting