

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
26 APRIL 2017

PRESENT: TOM SMITH, PRESIDENT
JOAN AUE, VICE PRESIDENT
DENICE GRACE, SECRETARY
ROSEMARY SCHULTZ, TREASURER
ELAINE KUCHAR
ROBIN FREDRICK
CINDY GARBER.

EXCUSED:

ABSENT: ROBERT TEICH, JR

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX, STEVEN FLAYER

Smith called the meeting to order at 7:02 p.m.

Approval of the Agenda: Grace moved to approve the agenda with the additions of 9a (Owosso Public Schools Summer Breakfast-Lunch Program), 9b (Foster Collins Swift rate change) and 11b (Ivan Conger Donation); seconded by Schultz; motion carried.

Audit Presentation: Doug Deeter from Rehmanns presented an unmodified opinion. Grace moved to accept the FYE 2016 audit report; seconded by Kuchar; motion carried unanimously.

Minutes: Aue moved to approve the March minutes as presented; seconded by Fredrick.

Citizen's Comments: None.

Financial Report: Flayer reported that both revenues and expenditures are where they should be for this time of the year. Grace moved to approve the February 2017 financial report; seconded by Aue; motion carried. Schultz moved to approve the March 2017 financial report; seconded by Grace; motion carried.

Director's Report: Flayer reported that he and Grace have been working on donations from the Ivan Conger estate. Grace moved to approve the director's report; seconded by Garber; motion carried.

Correspondence: None.

Publicity was passed around for board members to read.

Decisions:

Owosso Public Schools Summer Breakfast/Lunch Program: The Owosso Public Schools have requested that the library parking lot be used to distribute meals during the summer. Flayers mentioned his safety concerns. Schultz moved to not allow the schools to use the library parking lot; seconded by Kuchar; motion carried.

Foster Swift: A letter was received from our attorney today. The current hourly rate will be raised from \$190 per hour to \$200 per hour on July 1, 2017. Grace moved to accept the \$200 per hour rate; seconded by Schultz; motion carried.

Discussion:

Credit Card Policy: The attorney supplied an additional paragraph to be added to comply with state statute regarding the treasurer's responsibility. There was discussion on a minimum charge amount. Smith suggested that patrons be surveyed as to their preferences.

Reports, Announcements:

Coop Annual Dinner Meeting: The Coop's annual meeting will be May 18th. Reservations and menu choices need to be to Steve by May 12th.

Ivan Conger Donation: Conger's daughter has donated a number of Curwood and Owosso history related items to the library. The library will be sorting these items by subject with the eventual goal of digitizing as many items as possible.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Aue moved to adjourn at 8:45 p.m.; seconded by Kuchar; motion carried.

Denice Grace
Board Secretary

Attachments:

Attachments to Original Only: